

**SOUTH CAROLINA DEPARTMENT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM**

CHILD CARE HOME SPONSORS SAMPLE PUBLIC RELEASE

_____ (Name of sponsoring organization) announces the sponsorship of the U.S. Department of Agriculture funded Child and Adult Care Food Program. The same meals will be available at no separate charge to enrolled children in each of our sponsored child care homes, and will be provided without regard to race, color, national origin, sex, age, or disability.

The U.S. Department of Agriculture (USDA) prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, familial or parental status, sexual orientation, or if all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

Sponsor's name _____

Sponsor's address _____

Person to contact _____

Telephone Number _____

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PUBLIC RELEASE

Attach a copy of the actual information your organization submitted for media release.

FOR INSTITUTION USE ONLY

Name(s) and date(s) of public information media to which public release was sent:

1. _____ Date Sent: _____
2. _____ Date Sent: _____
3. _____ Date Sent: _____

Name(s) and date(s) of minority and grassroots organizations to which public release was sent:

1. _____ Date Sent: _____
2. _____ Date Sent: _____
3. _____ Date Sent: _____